

15<sup>th</sup> Date of  
the Month  
(Year 2019)

## New College Instructor Orientation

Duration: 1 Day

Audience: This course is for subject matter experts who are transitioning into a career in college instruction. It is designed to prepare new college instructors for the demands of their job and to allow them the time and space to consider their approach to teaching adults in a formal setting.



### Overview

Making the move from industry to classroom is difficult for many new college instructors. Your day is not your own anymore - each moment is about focusing on the adult learners in your classroom. You may be used to clocking into a 9 to 5 job but teaching in a college is much different: you'll need to know how to manage your time, prepare lesson plans, develop assignments and tests, and how to evaluate your students. These skills will develop overtime but this workshop is designed to kick start your teaching career into high gear by giving you what you need to be successful right away.

Course objectives:

***By the end of this training course participants will be able to:***

- Gain a perspective about your new role as a college instructor.
- Learn, recognize, and utilize principles of adult learning.
- Identify and implement a variety of training methods.
- Develop skills in lesson planning and program development.
- Determine appropriate evaluation methods for training.

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# Outline of topics

## **Module 1 : Becoming a College Instructor**

- ✓ Roles & responsibilities of a new instructor
- ✓ Drawing on your previous experience
- ✓ Identifying your teaching style
- ✓ Moving forward in your new career

## **Module 2 : Principles of Adult Learning**

- ✓ Unique qualities of adult learners.
- ✓ Identifying diverse learning styles.
- ✓ Working with different learning styles.
- ✓ Barriers & Motivators.

## **Module 3 : Methods, Materials & Resources**

- ✓ Identifying teaching methods.
- ✓ Identifying a variety of learning materials and resources.
- ✓ Determining the appropriate use of methods & materials.
- ✓ Choosing a Textbook.

## **Module 4: Lesson Planning & Development**

- ✓ Defining learning objectives.
- ✓ Drafting a course outline.
- ✓ Drafting a lesson plan.
- ✓ How lesson planning leads to program development.

## **Module 5: Evaluating the College Student**

- ✓ Identifying and dealing with test anxiety.
- ✓ Exploring alternative evaluation methods.
- ✓ Additional evaluation considerations.
- ✓ Providing feedback to the college student.

## **Competitive review game - *An Exciting review challenge (Power Point Game)***

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### **The Training package includes:**

- Best practice theory exploration
- Facilitator-led group discussions
- Practice exercises
- **Participant Reference Workbook**
- **PowerPoint Slide Presentation**

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